CARDEROCK DIVISION DIVE PLAN JOB TITLE JOB DESCRIPTION NSWCCD DIVER (S) SPONSOR JOB ORDER NUMBER ACTUAL DATES FROM: TO: LOCATION OF JOB PHONE SUPPORT FROM PHONE HOTEL/BOQ PHONE MESSAGE SENT SUPP CLNC TRAVEL ORDERS YES DATE NO SHIPPING REO YES NO DATE NUMBER OF DIVES PLANNED MAX DEPTH OF DIVES PLANNED TYPE OF EQUIPMENT. SCUBA [] MK1 🔲 MK2 AGA35 MM 16MM 🗍 TV 🔲 BSRA 🗌 AQUA KLEEN CAVITY JET | NUCLEAR DIVE: YES 🗌 NO 🗌 EMERGENCY BILL SUBMITTED: (DIVISION BILL ATTACHED) HOST ACTIVITY APPROVED MEETING REQUESTED [DIVE SUPERVISOR DIVING OFFICER

CARDEROCKDIV 3150/1 (6-99)

EMERGENCY ASSISTANCE CHECKLIST

RECOMPRESSION CHAMBER	GAS SUPPLIES
Location	Location
Name/Phone Number	Name/Phone Number
Response Time	Response Time
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EMERGENCY TRANSPORTATION	SECURITY/COMMUNICATIONS
Location	Comm. Name/Phone/Location
Name/Phone Number	Sec. Name/Phone/Location
Response Time	Response Time
Noopolise Tille	
SECURITY	DIVING UNITS
SECONIT	Location
At NSWCCD location divers must contact security prior To commencement of daily dive operations.	Name/Phone Number
To commencement of daily give operations.	Name/Flone Number
Name/Phone Number	Response Time
HOSPITAL	COMMAND
Location	Location
Name/Phone Number	Name/Phone Number
Response Time	Response Time
Troopense Time	
DIVING MEDICAL OFFICER	EMERGENCY CONSULTATION
Location	(Duty Phone Numbers 24 hours a day)
Name/Phone Number	NAVY EXPERIMENTAL DIVE UNIT (NEDU)
Response Time	Commercial: (904) 234-4351
	(904) 235-1668 DSN 436-4351
DTRC DUTY OFFICER	DSN 436-4351
DIRC DUTT OFFICEN	NAVY MEDICAL RESEARCH INSTITUTE (NMRI)
Annapolis Commercial (410) 293-3140	
DSN 281-3140	Commercial (202) 295-1839
Carderock Commercial (301) 227-1502	Commercial DSN 295-1839
DSN 287-1502	
CARDEDOCKDIV 2450/2 (6.00)	

CARDEROCKDIV 3150/2 (6-99)

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12. PUBLIC RELEASE. Any information (classified or un	iclassified) pertaining to this cont	ract shall not be released for pul	blic dissemination except as provided by the Industri	al Security				
danual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release Direct Through (Specify): NO RELEASE AUTHORIZED								
Biredi Thiough (Specify). NO RELEASE ADTAORIZED								
Commander, Space and Naval Warf	are Systems Comma	nd (Code 00L) Arlin	ugton VA 22245-5200					
In the Directorate for Freedom of Information and Security	Roviow, Office of the Assistant 8	Scarctary of Defence /Public A.	ffeirs) * for review.					
In the case of non-DOD User Agencies, requests for disci	losure shall be submitted to that a	agency.		1				
13. SECURITY GUIDANCE. The security classification grother contributing factor indicates a need for changes in the classification assigned to any information or material furnitable. Pending final decision, the information involved straightful classified effort. Attach, or forward under separate correspondence.	his guidance, the contractor is automedian shed or generated under this contain the handlest and protection as the	thorized and encouraged to prov stract; and to submit any question has blaness level of classification	vide recommended changes; to challenge the guidar ins for interpretation of this guidance to the official ide	nce or the entified				
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14. ADDITIONAL SECURITY REQUIREMENTS, REQUIRE	MENTS, IN ADDITION TO ISM REQUIREM	ENTS, ARE ESTABLISHED FOR THIS CONT	TRACT. (If Yes, identify the YES	1 No				
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16. CERTIFICATION AND SIGNATURE. Security require	and a state of the same of the	ate and advantage for coloring						
this classified effort. All questions shall be referred to the o	official named below.	sic and bacquaid for safeguardi	ng the classified information to be released or general	ated under				
a. Typed name of Certifying Official	b Titic	2000	C. TELEPHONE (INCLUDE AREA CODE)					
RAY KOZLOWSKI	Contracting Security	Officer for Matters	(301) 227-1408					
d. Appress (Include Zip Code).		17. REQUIRED DISTRIBUTIO	ON .	_				
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SECURITY GUIDANCE

- A. Access to classified information within the contractor's plant will be on a "need-to-know' basis.
- R All generated classified documents will include the following statement: "Further dissemination only as directed by Commander, Carderock Division, Naval Surface Warfare Center (Code 7100).
- C. The following classification instructions apply and will be forwarded by separate correspondence as stated in item 14.b.(2).: OPNAVINST S5513.3B of 25 Aug 93.

Enclosure:

- 3 Acoustic Warfare, Submarine
- 7 Combat Systems Improved
- 11 Detectability Reduction Program, SSN
- 37 Submarine Warfare Matters
- 55 Silencing Data, Ship
- 56 Propulsors
- 57 Vibration Data, Ship
- D. Access to, and custodial responsibility for, classified material at Naval Activities outside CONUS is authorized. Unless otherwise specified, such classified material will be made available at the Naval activity by the Government technical project coordinator.
- E. An example downgrading instruction follows: Classified by OPNAVINST S5513.5B (Enclosure 55) of 25 Aug 93. Declassified by OADR.
- F. All classified documents obtained or originated under this contract will be destroyed or returned when no longer needed or upon termination of this contract in accordance with the ISM, Chapter 5 Section 7, unless further retention authority has been granted in accordance with the ISM.
- G. Information on this contract is not releasable to personnel possessing reciprocal clearances without the written approval of NSWCCD Code 3080). (See Chapter 2 Section 2 of the ISM)
- H. Visit requests to activities other than NSWCCD shall have "NEED TO KNOW" certified by NSWCCD Project Manager: Code 7100. All requests shall contain the information required by ISM (Chapter 7 Section 1) and shall not exceed the data indicated in item #4, or a 12-month period, whichever is earlier.
- I. When applicable, all NSWCCD badges will be returned upon completion of the contract or when no longer needed.
- J. Approval by the NSWCCD Security Manager or designee is for Security Purposes Only.
- K. Contractor may be required to access classified information gathered while on-board a Navy vessel which may be afloat in international waters.
- L. The requirements of Chapter 5 Section 2 of the ISM apply if any processing of classified information is involved in the performance of the contract.
- M. Use of a STU III telephone system is authorized.

CONTRACT DATA REQUIREMENTS LIST

(2 Data Items)

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Oefense, Washington Headquarters Services, Directorate for information Operations and Reports, 1215 Jefferson Gavis Highway, Suite 1204, Artifigton, VA 22024-302, and to the Office of Management and Budget, Perservices, Directorate for information Operations and Reports, 1215 Jefferson Gavis Highway, Suite 1204, Artifigton, VA 22024-302, and to the Office of Management and Budget, Perservices, Directorate for information of the Contractive Research Research Contractive Rese

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DD Form 1423-2, JUN 90 1059/183

Previous editions are obsolete.

Page ____2__ of ___2__ Pages

	DATA ITEM DES	CRIPTION		Form Approved OMB No. 0704-0188			
2. TITLE			1. IDENTIFICATION N	JMBER			
STATUS REPORT DI-MGMT- 80368							
3. DESCRIPTION / PURPOSE							
contract objectives	Report documents the s. It identifies accortatus achieved to plans to monitor and evaluate	mplishments to date a ned goals and the res	nd difficultie ources expende	s encountered,			
4. APPROVAL DATE 5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)			6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE			
870608	G/T2:	12		Ì			
7. APPLICATION/INTERRELATION		1.3		<u> </u>			
-							
instructions for the as delineated in the		ted by the specific a	and discrete ta	sk requirement			
program. Portions	ntended that all the s of this DID are subporting requirements o	eject to tailoring b	y deletion dep (Continued or	ending on the			
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS	9ь	AMSC NUMBER			
			į.	G4130			
10. PREPARATION INSTRUCTIO	NS						
10.1 Format. The 10.1.1 Identifica on the first page		in contractor format		title page or			
 a. Title/identification of the system/component/program/project. b. Type of report (e.g., monthly, interim, final). c. Period covered by the report. d. Contract number. e. Preparing activity or contractor's title. f. Security classification, when required. g. Distribution Statement 							
10.1.2 Page size. The report shall be on 8 1/2 by 11 inch (metric A4) paper.							
10.2 Content. The report shall contain the following:							
10.2.1 Summary. The summary shall include a brief statement of the overall project status, covering the accomplished technical activities and development, objectives of efforts, summary results of efforts, identification of major problems/deficiencies with impact, and recommended solutions.							
10.2.2 <u>Body of</u> applicable:		Report shall contain	the following (Continued o				
11. DISTRIBUTION STATEMENT							
DISTRIBUTION STATE	MENT A: Approved for	public release; dist	ribution is un	limited.			

DI-MCMT-80368

Block 7, Application/Interrelationship (Continued)

- 7.3 This DID is related to DI-FNCL-80331, Funds and Man-Hour Expenditure Report which can be used in conjunction with this report if Block 10 paragraph 10.2.2.3 below is deleted.
- 7.4 This data item description supersedes DI-A-5004A, DI-A-5008A, DI-A-5028, and DI-E-5039B.

Block 10, Preparation Instructions (Continued)

- 10.2.2.1 Milestone/task status. The status of each milestone/task as defined by the statement of work or contract, as applicable:
- a. A statement as to whether or not the program/project/task is on schedule; if not, the effort planned to meet the schedule shall be indicated. Include an overall status of each milestone, task, or unit of work. Include updated schedule sheets, milestone charts, or task synopsis sheets identifying phase of task and percentage of completion of each task, technical instruction, or order.
- b. A comparison of achieved end-product performance capabilities projected against contract baseline values, requirements, or allocations.
- c. Effort expended on each task to date, and a brief description of technical developments and accomplishments.
- d. Key dates in any testing program and a description of tests performed and significant test results. If applicable, a description of the amount and type of down time on the equipment or system under test.
- e. A list of all designs completed and a brief description of each item. For designs in process, provide estimated dates for design and drawing completion.
- f. A narrative of outstanding problems existing as of the previous status report, and their resolution status.
- g. New problem areas encountered or anticipated, their effect on the overall work effort/project, and steps being taken to remedy problem situations.
- h. Significant results of conferences, trips, or directives from the Contracting officer's representatives.
- i. Any other information which may cause significant changes in the program schedule.
- 10.2.2.2 <u>Future plans</u>. Summary of future plans, recommendations and proposals both for the next reporting period and for any long term plans.
- 10.2.2.3 Itemized man-hours and costs. Itemized man-hour and cost expenditure incurred for the reporting period by category and task, total contractual expenditures, and funds remaining as of the reporting date.

Page 2 of 3 Pages

DI-MGMT-80368

- Block 10, Preparation Instructions (Continued)
- 10.2.2.4 Contract deliveries status. The status of each deliverable end item, including data deliveries, as required by the contract. Provide item and contract identification, shipping/transmittal data, acceptance status, security classification, and scheduled due date information.
- 10.2.2.5 Report preparer. Name of person(s) preparing report and telephone number(s).
- 10.2.3 Appendices. Appendices, where applicable, for tables, references, charts, or other descriptive material. Each appendix shall be identified and referenced in the appropriate area of the report.

Page 3 of 3 Pages

	Form Approved OMB No. 0704-0188						
Public mooning hunter for this activation at information is assistant to memore 110 house per response, including the time for reviewing instructions, essenting existing state sources, gentrating and maintaining the dark needed, and completing and maintaining the activations. Send comments separating this burder estimate the early other expect of this entering for the properties for maintaining this burder, but therefore, 1215 Julianum During Highway, Suite 1204, Arington, VA 222024-332, and to the Olige of Managament and Superior Reduction Project (0704-0716), Washington, DC 20003.							
s. TITLE			2. IDENTIFICATION	NUMBER			
Conference Minutes D1~ADMN=81250A							
3. DESCRIPTION / PURPOSE							
3.1 Conference minutes	provide documentation of to	chnical information provide	ed, and decisions	and agreements			
reached, at meetings.				-			
4. APPROVAL DATE (YYMA)(O)	5. OFFICE OF PRIMARY RESPONSIB	ILITY (OPR)	EL DTIC APPLICABL	E 66, GIDEP APPLICABLE			
	, F/ESC/	EN-4					
931001 7. APPLICATION / INTERRELATIO	L .		<u> </u>				
 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract. 7.2 This DID supersedes DI-ADMN-81250. 							
8. APPROVAL LIMITATION		PL APPLICABLE FORMS		DO. AMSC NUMBER			
		:	1	F6969			
10. PREPARATION INSTRUCTION	·	<u> </u>					
10.1 Format. Contractor	r format is acceptable.	intornation:					
 10.2 Content. The minutes shall include the following information: a. A title page containing the following: (1) Title - type of meeting and date. (2) Identification of the acquisition (system, equipment, contract number) for which the meeting was held. (3) Space for signatures of the designated representatives of the contractor and acquisition activity. (4) The name of the contractor and address to which the acquisition activity should acknowledge receipt of comments. 							
b. The purpose and ol	bjective of the conference.						
c. The conference loc	ation.						
d. A summary of the discussions, decisions, agreements reached, and directions of the conference or individual subcommittees thereof.							
	·		(Conti	nued onPage 2)			
11. DISTRIBUTION				•			
DISTRIBUTION STATES	MENT A. Approved for public	c release; distribution is ur	nlimited.	٠.			
DD Form 1664, APR 89 (EF	Previ	ious edicions are obsolete.		Page 1 of 2 Pages			

DI-ADMN-81250A

Block 10. Preparation Instructions (Continued)

- e. A list of attendees by name, rank, rate, grade or position, activity represented, activity code, and phone numbers as appropriate.
 - f. Action items resulting from the conference.

DATA ITEM DESCRIPTION

Title: TECHNICAL REPORT - STUDY/SERVICES

Number: DI-MISC-80508A Approval Date: 7 November 2000

Office of Primary Responsibility: G/TS-ALS

GIDEP Applicable: No Applicable Forms: No

AMSC Number: G7408

DTIC Applicable: Defense Technical Information Center (DTIC), 8725 John J. Kingman Rd.,

Ste. 0944, Ft. Belvoir, VA 22060-6218

Use/Relationship

A technical report provides fully documented results of studies or analyses performed. This data item description contains the format and content instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

This DID supersede DI-MISC-80508.

Requirements:

1. Format.

- (a) The report and all attachments shall be typewritten, or otherwise clearly lettered, and shall be duplicated using non-fading ink.
 - (b) Text shall be prepared on standard letter size paper (8 1/2" x 11").
- (c) When attachments are included, they shall be fully identified, referenced in the text, and folded to conform to the size paper used in the report.
- (d) Security classification and distribution markings shall conform to the requirements of the contract, purchase description and security requirements checklist, as applicable.

2. Content.

- (a) Title Page Identifies the report by providing contract number, project name or purchase description title, task number, and reporting period.
- (b) Table of Contents
- (c) Section I Includes the following:
 - (1) Introduction
 - (2) Summary A brief statement of results obtained from the analytic effort.
 - (3) Conclusions and their condensed technical substantiation's.
- (d) Section II A complete and detailed description of the analytic results which led to the conclusions stated in Section I above.

DATA ITEM DESCRIPTION

Form Approved
OMB No. 0704-0189

117.5

Computer Software Product End Items

2. IDENTIFICATION NUMBER
DI-MCCR-80700

DESCRIPTION / PURPOSE

- 3.1 The Computer Software Product End Item provides data formatted for review or maintenance to assure significant milestones are met.
- 3.2 Data produced under this requirement will be used during the life cycle for development, operation and maintenance.

4. APPROVAL DATE (S. OFFICE OF PRIMARY RESPONSIBILITY IOPR) 68. DTIC APPLICABLE 66. GIDEP APPLICABLE (STANDO) 881026 AMICOM

7. APPLICATION / INTERRELATIONSHIP

- 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.
- 7.2 These requirements apply to all software product end items which are acquired for Department of Defense use.
- 7.3 This DID supersedes DI-E-1125.

8. APPROVAL LIMITATION 93. APPLICABLE FORMS 95 AMSC NUMBER

AMSC A4561

PREPARATION INSTRUCTIONS

- 10.1 <u>Content.</u> The specific documentation/software required and the form in which they shall be furnished (documentation/source/object/executable) shall be as delineated on the Contract Data Requirements List ((CDRL), DD Form 1423).
- 10.2 Media. The specific media on which the documentation/software shall be furnished (e.g., 9 track magnetic tape, tape cassette, floppy disk) shall be as specified on the CDRL.
- 10.3 Format. The format and method used to store and retrieve the documentation/software using the above media and all specific computer compatibility requirements shall be as specified on the CDRL.

11 DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: Approved for public release: distribution unlimited.

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB 0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure.) 1. Type of Federal Action: 2. Status of Federal Action: 3. Report Type: a. contract a. bid/offor/application a. initial filing b. grant [⊥]b. initial award b. material change c. cooperative agreement c. post-award For Material Change Only: d. loan year _____ quarter _____ e. loan guarantee date of last report f. loan insurance 5. If Reporting Entity in No. 4 is a Subawardee, Enter Name 4. Name and Address of Reporting Entity: Prime Subawardee and Address of Prime: Tier ____, if known: Congressional District, if known: 4c Congressional District, if known: 6. Federal Department/Agency: 7. Federal Program Name/Description: CFDA Number, if applicable: _____ 8. Federal Action Number, if known: 9. Award Amount, if known: b. Individuals Performing Services (including address if 10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): different from No. 10a) (last name, first name, MI): 11. Information requested through this form is authorized by title 31 U.S.C. section Signature: 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made Print Name: ___________________ or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and nat more than \$100,000 for each cuch failure Telephone No.: _____ _ Date: _____ Authorized for Local Reproduction Federal Use Only: Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

- 1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
- 2. Identify the status of the covered Federal action.
- Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
- 4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
- 5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
- Enter the name of the Federal agency making the award or loan commitment. Include at least one organizationallevel below agency name, if known. For example, Department of Transportation, United States Coast Guard.
- 7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
- 8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
- 9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
- 10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.
 - (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
- 11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Approved by UMB 0348-0046

DISCLOSURE OF LOBBYING ACTIVITIES CONTINUATION SHEET

Reporting Entity:	Page of
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